

Tárgytematika / Course Description Student support I.

KGNM_MMTA233

Tárgyfelelős neve /

Teacher's name: dr. Süle Edit

Félév / Semester: 2023/24/1

Beszámolási forma /

Assesment: Aláírás megszerzése

Tárgy heti óraszám /

Teaching hours(week): 0/1/0

Tárgy féléves óraszám /

Teaching hours(sem.): 0/0/0

OKTATÁS CÉLJA / AIM OF THE COURSE

The purpose of the course is to support students in getting to know the university environment and student opportunities, as well as to help them successfully complete their studies.

TANTÁRGY TARTALMA / DESCRIPTION

1. The aim of the course. The mentor's introduction and availability. The semester schedule for the course, semester requirements, conditions for completing the course.
2. If necessary, for larger groups, splitting into smaller groups and agreeing on group assignments. Question and answers.
3. Presentation of the departments most closely related to the given faculty, major, department head, study administrator at the university using the website (name of organizational units, persons, location). Question and answers.
4. Accessing the university website, the Neptun system, the Moodle system (including the courses), navigating the interfaces. Connection to SZE's WiFi network (edoroam).
5. Student scholarships, grants, dormitory information - how to apply, most important deadlines - information from the HÖK specialist.
6. Session for students' questions.
7. The order of the school year. Mental health and lifestyle counseling. Creating equal opportunities for students with

special needs.

8. Subject requirements, preparation for the requirements, emphasizing the importance of attending classes and continuous preparation, structuring topics, obtaining resources.

9. Library information. Library visit.

10. Information about the completion of the subjects in the Study and Examination Regulations (evaluation system, semester signature, continuous assessment, obtaining the midterm mark, announcement of exam opportunities, procedure for conducting exams, announcement of exam grades and documentation of exams).

11. Discussion of the results of the first closed-door papers, papers to be submitted, lessons learned, conclusions regarding the improvement, schedule and method of preparation. Neptun student collective account. Getting to know the neptun.sze.hu interface. More important dates related to exams, exam registration, registration for the next semester, and subject registration.

12. Getting to know the sample curriculum of the course. Academic progress. Acquaintance with the sample curriculum of the course, especially with regard to the 2nd semester.

13. Summary of experiences of the semester, lessons learned. OTHV.

14. Session for students' questions.

SZÁMONKÉRÉSI ÉS ÉRTÉKELÉSI RENDSZERE / ASSESMENT'S METHOD

The signature can be obtained in class participation.

KÖTELEZŐ IRODALOM / OBLIGATORY MATERIAL

Presentations prepared for the subject. Study and Examination Regulations. Current academic timetable. Sample curriculum. Sample syllabus.

AJÁNLOTT IRODALOM / RECOMMENDED MATERIAL

Dormitory information. University website: student.sze.hu. Faculty and department websites.