

Tárgytematika / Course Description Project Management and Leadership 2 .

KGNB_MMTA112

Tárgyfelelős neve /

Teacher's name: Dr. Buruzs Adrienn

Félév / Semester: 2023/24/2

Beszámolási forma /

Assesment: Folyamatos számonkérés

Tárgy heti óraszám /

Teaching hours(week): 2/2/2

Tárgy féléves óraszám /

Teaching hours(sem.): 0/0/0

OKTATÁS CÉLJA / AIM OF THE COURSE

This course is designed to provide a basic introduction to leadership by focusing on what it means to be a good leader. Emphasis in the course is on the practice of leadership. The course will examine topics such as: understanding leadership; recognizing leadership traits; engaging people's strengths; understanding styles; developing leadership skills; creating a vision; establishing a constructive climate; handling conflict; addressing ethics in leadership and overcoming obstacles. Students will assess their leadership traits and skills to improve their own leadership performance.

The aim of the course is to enable students to work together in a team while solving practically oriented tasks. Specific goals include:

- successful application of the project management toolkit;
- successful communication within and outside of the team;
- gaining experience in collecting and analyzing reliable information resources;
- reaching a solution via debate to the problems raised;
- documentation of the solution process in a proper engineering way;
- the ability to defend and argue their rights.

TANTÁRGY TARTALMA / DESCRIPTION

Introduction. Expectations. Description of project assignments. Leadership evaluation. Review of the content of course PML 1.

Leadership. What are the features of a good leader? Examples of good leadership.

Communication: writing an executive summary, preparing slides and presentation skills

Body language, speech, international cultural characteristics, etiquette. Invited lecturer

Basic personal attributes. Personal integrity and reliability. Leading from within: The importance of knowing who you are

Creativity. Openness.

Consultation. Negotiation. Conflict and crisis

Final presentations about the development of the leadership skills.

SZÁMONKÉRÉSI ÉS ÉRTÉKELÉSI RENDSZERE / ASSESSMENT'S METHOD

- Activity during the semester and class participation will be evaluated based on participation and quizzes.
- Successful completion of individual and group activities throughout the semester.
- Theory: introduction of the content of a journal article and/or a business case study related to one of the topics of the course (short presentation) collected from the given sources. Task: summary of the article and forming your own opinion in a 10 minutes talk.
- Practice: preparing an executive summary and a presentation based on the leadership evaluation.

Participation in the lectures and consultations is mandatory.

The requirements for obtaining a signature and the evaluation of the semester work are based on the submission of documents and holding the presentation as scheduled.

KÖTELEZŐ IRODALOM / OBLIGATORY MATERIAL

Course material

AJÁNLOTT IRODALOM / RECOMMENDED MATERIAL