

Tárgytematika / Course Description Project Management

KGNB_MMTA042

Tárgyfelelős neve /

Teacher's name: Gajzágó Gergő Attila

Félév / Semester: 2023/24/2

Beszámolási forma /

Assesment: Beszámoló (ötfokozatú)

Tárgy heti óraszám /

Teaching hours(week): 0/2/0

Tárgy féléves óraszám /

Teaching hours(sem.): 0/0/0

OKTATÁS CÉLJA / AIM OF THE COURSE

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TANTÁRGY TARTALMA / DESCRIPTION

1. week	Basics: Definition of the project, examples, types, project management organizations, methods.
2. week	Situation Analysis (Brainstorming, SWOT-analysis)
3. week	Objectives and Project scope (Problem-tree)
4. week	Stakeholder Analysis
5. week	Plan of the activities (Work Breakdown Structure, Gantt-diagram)
6. week	Resource planning (with MS Project)
7. week	Indicators (SMART, outputs, outcomes, impacts)
8. week	Project organization and project team (styles, roles)
9. week	Communication and documentation
10. week	Risk management
11. week	People: competencies. Strategic approach: projects-programs-portfolios
12. week	Finalization of the project plan and the presentation
13. week	Presentations

SZÁMONKÉRÉSI ÉS ÉRTÉKELÉSI RENDSZERE / ASSESMENT'S METHOD

In the course, the student will design a project plan, and in this way, they show their knowledge in the field of project management. In the lessons, they can achieve 10 points for the quizzes: 3 right answers from the 5 mean 1 point.

At the end of the course, they present their projects. For this, they can get max. 20 points.

There will be an exam, online test, which earns 22 points (1 right answer is 1 point).

The students have to submit a project plan. For this, they can get max. 48 points.

So they can get max. 100 points. The classification:

- 80%- (80- points): excellent;
 - 70-80% (70-79 points): good;
 - 60-70% (60-69 points): average;
 - 50-60% (50-59 points): poor;
 - below 50% (below 50 points): not acceptable (very poor).
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KÖTELEZŐ IRODALOM / OBLIGATORY MATERIAL

Wrike Projectmanagement Guide: <https://www.wrike.com/project-management-guide/>

IPMA ICB 4.0 (<http://products.ipma.world/ipma-product/icb/>)

IPMA PEB (<http://products.ipma.world/ipma-product/peb/>)

IPMA OCB (<http://products.ipma.world/ipma-product/ocb/>)

Project management guide (PMBOK Guide)

Benett et al. (2017): Managing Successful Projects with PRINCE2 2017 Edition, Axelos, Norwich

Project Management Institute: Agile practical guide

AJÁNLOTT IRODALOM / RECOMMENDED MATERIAL