

Tárgytematika / Course Description**Protocol and etiquette**

AKLS_NKTA121

Tárgyfelelős neve /**Teacher's name:** dr. Nádai Julianna Orsolya**Félév / Semester:** 2022/23/1**Beszámolási forma /****Assesment:** Vizsga**Tárgy heti óraszám /****Teaching hours(week):** 0/0/0**Tárgy féléves óraszám /****Teaching hours(sem.):** 15/0/0**OKTATÁS CÉLJA / AIM OF THE COURSE****Aim of the course:**

The students are made aware of the most important protocol rules in international context with special focus on African countries. The course material helps the students to be well informed about proper behavior patterns, habits and rules in international context. The students can acquire useful knowledge of corporate -, diplomacy -, church - and state protocol which enables them to understand and adapt to various situations in international events.

TANTÁRGY TARTALMA / DESCRIPTION**Topics:**

- Introduction, course description, requirements.
- Definition of basic terms
- Protocol and its importance in international relations
- Organising events in African countries
- Rules of dress code and eating in Africa
- Addressing, titles, ranking
- State protocol
- Diplomacy protocol
- Corporate protocol
- Church protocol
- Hosting guests, delegations' travels abroad in various African countries
- Analysing current protocol cases (related to Africa)
- Analysing current protocol cases (between African and non-African countries)
- Evaluation of the course

SZÁMONKÉRÉSI ÉS ÉRTÉKELÉSI RENDSZERE / ASSESSMENT'S METHOD

Signature:

Obligatory written tasks submitted by the deadline; written exam based on the material uploaded into Moodle.

Evaluation:

0-50%: fail 51-65%: satisfactory; 66-79%: fair; 80-89: good; 90-100%: excellent.

Offered mark:

An extra task submitted on analysis of a protocol event related (length: 8000 characters)

KÖTELEZŐ IRODALOM / OBLIGATORY MATERIAL**Compulsory literature:**

ppt slides, videos and articles uploaded on Moodle