

## Tárgytematika / Course Description

### Project Autumn

AJNM\_BMTA041

**Tárgyfelelős neve /**

**Teacher's name:** Dr. Buruzs Adrienn

**Félév / Semester:** 2019/20/1

**Beszámolási forma /**

**Assesment:** Folyamatos számonkérés

**Tárgy heti óraszám /**

**Teaching hours(week):** 0/2/2

**Tárgy féléves óraszám /**

**Teaching hours(sem.):** 0/0/0

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### OKTATÁS CÉLJA / AIM OF THE COURSE

The aim of the course is to enable students to develop their strategic thinking during designing and implementing projects as well as using project management tools. In addition, they should be able to work together in a team while working on a practical task applying the knowledge acquired in professional subjects. In the frame of the course, students are working on the solution of real project tasks. The task of student groups is to develop the project plan and make the project successful. At the end of the semester, project teams prepare a written report and an oral presentation on the results of the project.

#### Aim of course

The aim of the course is to enable students to work together in a team working on practical tasks applying the knowledge gained in professional subjects:

- successful application of the project management toolkit;
- successful communication with industrial/external professionals;
- gaining experience in collecting and analysing reliable sources;
- reaching a solution via debate to the problems raised;
- the solution is documented in an engineering way;
- be able to defend and argue their rights.

#### EXPECTATIONS TO THE TEAM and individual students

- Be able to work independently and in team as well.
  - Master the basics of project management and the required soft-skills competences (preparing PowerPoint presentation, making an oral presentation, writing a thesis, communicational and behavioural rules, etc.) during the course.
  - Work together in a team in order to contribute to teamwork with his/her individual performance while working on the project task.
  - Each student has his/her own responsibility, an independent part of the project.
  - Attend each classes, regularly (8 occasions) consult the tutor and ask for feedback.
  - Invest student's hours corresponding to the credit points of the subject.
  - Apply the project management toolkit.
  - Ready to participate in project discussions.
  - Prepare professional presentations and writing materials.
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- Possess professional appearance and behaviour.
  - Be accurate and precise.
  - Participate as a whole team.
  - Keep deadlines.
  - Self-managing team.
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## TANTÁRGY TARTALMA / DESCRIPTION

Concept of the project. The success of project management. Project expectations and goals. Scope of the project and products to be delivered in the project. Stakeholders. Risk and opportunity management. Quality management of projects. Time planning, life cycles and project phases. Organization of the project. Teamwork. Problem solving. Communication. Management of resources. Cost and finance management of the project. Starting of projects. Closing of projects. Guidelines on preparing ppt presentations. Guidelines on holding lectures. Guidelines on writing the study.

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## SZÁMONKÉRÉSI ÉS ÉRTÉKELÉSI RENDSZERE / ASSESMENT'S METHOD

Participation on lectures and consultations is mandatory.

The evaluation of the semester work is based on: submission of documents by deadlines, the mid-term report and the final documentation of the project and the final presentation.

Requirements for obtaining a signature: submission and presentation of all documentations and tasks as scheduled in the course description. In case of not submitting any of the required documents will result in the denial of signature (for all team members). Result of late delivery (max. 3 days) is the withdrawal of points.

Final evaluation:	
0-49%	1
50-64%	2
65-79%	3
80-89%	4
90-100%	5

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## KÖTELEZŐ IRODALOM / OBLIGATORY MATERIAL

- Lecture notes
  - NCB IPMA Competence Guidelines Version 3.0
  - Knowledge of professional subjects
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